

Personal Care Assistant Daily Encounter Log

Treatment Key:

1	Direct	Assisting the student to use equipment.
2	Direct	Assisting the student to use and maintain augmentative communication devices.
3	Direct	Assisting the student to ambulate, position and transfer.
4	Direct	Range of motion and other exercises.
5	Direct	Activities of daily living such as eating, grooming, bathing, toileting, etc.
6	Direct	Monitoring the incidence and prevalence of designated health problems or medical conditions, e.g. seizure precautions or extreme lethargy.
7	Direct	Hands-on assistance, cueing, or supervision of medical/mental health related services provided by the PCA under the direct (on-site) supervision of the professional nurse. Activities may include catheterizations, suctioning, oxygen admin, and tube feedings.
8	Direct	Observing and intervening to redirect inappropriate behavior.
9	Direct	Assisting, monitoring, and guiding the student to pay attention, participate in activities, and complete tasks.
10	Direct	Accompanying students on school buses or other vehicles per the IEP. A PCA's presence is necessary because of a student's physical disability or mental health disability.
11	Direct	Other Direct Service